

Executive Registry
82-2791

30 March 1982

MEMORANDUM FOR: See Distribution

FROM: John N. McMahon
Executive Director

SUBJECT: DCI Area Information Review Officers

1. I am designating [] and Stanley Sporkin as the Information Review Officers for the DCI Area. 25X1

2. Mr. Sporkin will be responsible for the final review of Office of General Counsel-originated material responsive to initial FOIA, Privacy or Executive Order requests. [] will be responsible for the final review of all other DCI Area-originated materials responsive to such requests. Their decisions to release material in whole or in part or to deny records will be based on the recommendations of officials in the originating offices. They will question these recommendations when they consider them to be contrary to the laws and regulations governing the proper handling of material relevant to FOIA, Privacy Act and Executive Order requests. When necessary, [] will seek guidance from the Office of General Counsel on the proper interpretation of relevant laws. 25X1

3. From now on [] or Mr. Sporkin, as appropriate, will be identified in all FOIA, Privacy Act, or Executive Order correspondence as the official responsible for the partial or total denial of DCI Area material. This will reduce the number of names of Agency employees being released to the public. 25X1

4. Requests received in the DCI Area outside of FOIA channels that involve the review and release of DCI Area-originated records must be brought to the attention of [] (or of Mr. Sporkin, in the case of OGC material). [] or Mr. Sporkin (for OGC only) should also be provided with copies of all DCI Area documents that are declassified or sanitized in response to these requests. 25X1

[]
[]
John N. McMahon 25X1

cc: DDA/OIS [] 25X1

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